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Code No. : 13107 S

VASAVI COLLEGE OF ENGINEERING (Autonomous), HYDERABAD
B.E. (CBCS) III-Semester Supplementary Examinations, May/June-2018

Finishing School : Communications Skills in English-I

(Common to all branches)

Time: 3 hours

Max. Marks: 70

Note: Answer ALL questions in Part-A and any FIVE questions from Part-B

Part-A (10 × 2 = 20 Marks)

1. Complete the conversations

i) Father: What? You crashed the car again? Son: _____

Father: I'm sure it wasn't. This is the third accident you have had this year.

Son : You're very angry now, dad. We had better talk about this later on.

ii) Doctor: Take this medicine for a week and you'll start to feel better. Patient: _____

Doctor: Are you sure? It's the best on the market.

Patient: Yes I am. Can you please prescribe another one?

2. From the options A, B, C and D, choose the form that best fits the function state, to complete the dialogue below. Atan : Hello, Dinah. Did you have a good trip?

Dinah: It was not too bad. In fact I managed to sleep a bit. _____ (i) _____

Atan : Is that all your luggage?

Dinah: Yes. Wait a minute. The small holdall is missing. _____ (ii) _____ I must have left it at the duty-free shop.

Atan : _____ (iii) _____ We can ask the security guard to get it. Which shop was it?

(i) To express satisfaction

A) It was so quiet

B) The passengers slept

C) The seat was really comfortable

D) It has made me feel rested

(ii) To express dismay

A) Oh dear!

B) What a nuisance!

C) Where could it be?

D) I remember now

(iii) To reassure

A) Don't cry

B) Don't worry

C) Are you sure?

D) We'll look for it.

3. Read the following passage and then answer the question.

Julie watched the ants as they carried small crumbs down the trail to the anthill. She thinks ants are very hard working and industrious little creatures. They always seemed busy, and you never saw an ant just laying around doing nothing. They were carrying food, building tunnels, or defending the anthill. One thing you could say about ants is that they sure aren't lazy.

The Summary of this passage is:

A) Ants carry many things

B) Some ants may bite you

C) Ants are hard workers

D) Some ants help take care of the queen

Read the following passage and then answer the question.

The first book Chris read in fifth grade was about a lost kitten. Then he read a book about a family of bears, and then he read about a wild kangaroo in Australia. It seems every book Chris reads is about animals. Last week he found a good book about snakes and reptiles, and another book about elephants. Today Chris went to the library, and he checked out a book about dolphins, whales and other animals that live in the sea.

The Summary of this passage is:

A) Chris likes kangaroos

B) Chris is in the fifth grade

C) Chris reads a lot of books about animals

D) Dolphins and whales live in the sea

Fill in the blanks with an appropriate word from the options.

4. I am writing with _____ to our telephone conversation this morning about your order 7895LG.
 i) regarding ii) reference iii) connection

I can now confirm that the goods have been shipped and should _____ you within 10 working days.

- i) reach ii) arrive iii) deliver

5. **Direction:** Read the passages and identify how the information is being organized.

i) Freezer burn may have wasted more ice-cream than sidewalks. If you don't know, freezerburn is when ice crystals form on the surface of ice-cream. These ice crystals can ruin the texture and flavor of the ice cream. But you can prevent freezer burn. Since freezer burn is caused when melted ice-cream is refrozen, rather than eating your ice-cream from the container as it melts, scoop your ice-cream into a bowl and put the container back in the fridge immediately. Doing this ought to help you solve your issues with freezer burn.

- A) problem and solution B) compare and contrast C) chronological
 D) spatial / descriptive E) sequence / process

ii) It was the most beautiful banana split that I had ever seen. In the middle of the bowl, there were three scoops of ice-cream: chocolate, strawberry, and vanilla. On top of the ice-cream were a banana and a thick web of chocolate and caramel sauces. A huge puff of whipped cream covered the sauces and a handful of crushed nuts dappled the whipped cream. On top of it all was a cherry, but I've never liked the soggy squish of cherries.

- A) problem and solution B) compare and contrast C) sequence/process
 D) spatial / descriptive E) cause and effect

6. What pattern of organization is used in this paragraph? _____

Difference	Despite	However	In contrast
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Reading a book is always much better than watching a movie based on a book.

- A) _____ the saying "A picture is worth a thousand words," a book is able to give much more information than a movie can give. The author can give the thoughts of characters;
 B) _____, a movie usually conveys only the actions and words of the characters. A book can follow several characters and plot lines, but a movie usually has less than two hours to tell the story and must follow just a few characters or one plot line.

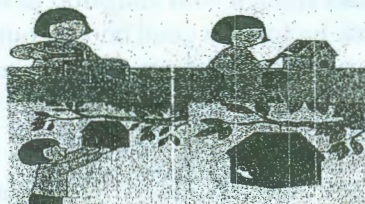
The final (C) _____ is one of imagination. Each reader of a book can create a different mental picture of the characters and scenes.

A movie, (D) _____, can offer only the vision of the director and actors.

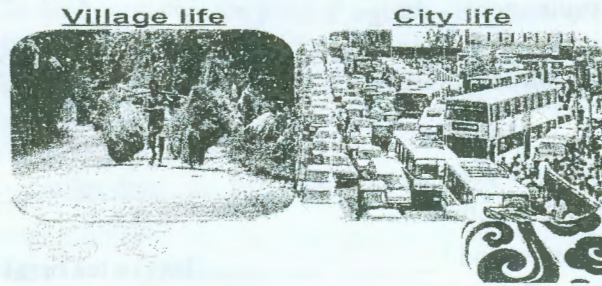
7. The following expressions can be used to introduce hypothetical situations:
 - supposing, if only, what if. They are followed by a past tense to indicate that the condition they introduce is unreal:

- A) Supposing an elephant and a mouse _____ in love?
 (= but we know this is unlikely or impossible)
 B) What if we _____ the room purple? (= that would be very surprising)
 C) If only _____ more money. (= but I haven't).
 D) Supposing _____ that man my money! (I didn't, so I've still got my money now.)

8. Study the picture given below Write four lines to describe what the little girl is doing. Give it an appropriate title.



Compare and Contrast



10. Fill in the blanks with appropriate transitions.
- A) Employees need to continually expand their job skills _____ they can achieve their full personal potential.
- i) so that ii) in case iii) otherwise iv) in addition to v) instead of
- B) A violation of the law, ---- how slight, is a crime and therefore punishable.
- i) even though ii) no matter iii) however iv) thereby v) further

Part-B (5 × 10 = 50 Marks)

11. a) Prepare a questionnaire to find out your friend's likes and dislikes among the following and provide a reason to support his/her choice: [5]
- Food, Fruits, Sports, Place, Dress, Vehicle, Hero, Heroine, Movie, Subject, Person
- If required, add more points to get sufficient content to write a paragraph of 75 words.

- b) Read the paragraph and express your opinion: [5]

I ran into the hiring manager while he was working late last night and we struck up a conversation about hiring. He told me he receives hundreds of employment applications online, and he utilizes a software program that finds predetermined "key words" in an applicant's resume and automatically pulls eight applications for every one open position.

The hiring manager said he then Google searches each candidate and checks their Facebook account to see if there is anything there that would "lift an eyebrow." He said he has been known to drive past the applicant's house if pictures are not available, just to see if their homes are kept up, which he said is important to him because keeping a clean home shows that the applicant is responsible and courteous to the neighbourhood. He had done a basic Google search on me, which seems to be a relatively standard background check on candidates. They do a standard background check for criminal records. This includes your driving record too. Big shots get their taxes checked as well.

I have to admit, hearing this information took me off guard and I was surprised somebody actually does this.

12. a) Read the instructions given below and write an email in a clear concise manner. [5]

Directions:

- i) Use all the phrases given
 ii) Minimum words should be 50 otherwise your email cannot be validated
 iii) Addressing and signing should be done as in the question given.
 iv) Common grammatical rules, punctuation should be according to Standard English.
 v) You can use your own phrases along with the phrases given.

As an intern at ABC consulting Pvt.Ltd, write an email to your internship Project Manager, Mr. Ramesh, informing about the progress that you are making and some difficulties that you are encountering. Sign the email as Bina.

Outline:

Thank - challenging - progress - tight schedule - support - report - analytics - guidance - access - doubt - requirements - design.

- b) You are sitting in front of your interviewer. Write down how you would introduce yourself. (Your self-introduction) [5]

13. a) Gap fill exercise [5]

This happened about two years ago when I _____ (work) for a small family-owned business in London.

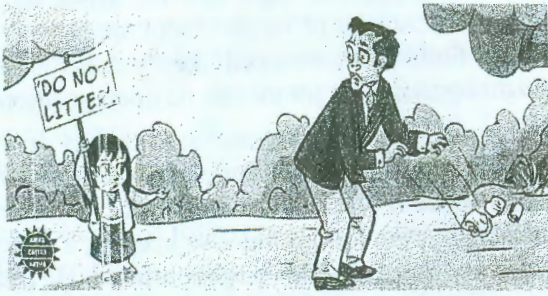
It was a Friday afternoon and I _____ (take) a tea break. I _____ (do) the stocktaking all day and I was tired. The boss _____ (go) out at lunchtime and hadn't come back yet. But that was quite normal as he usually took long lunches.

I _____ (just / finish) my tea and was about to go back to work when a young man _____ (walk) into the office and asked for 'dad.' When I asked him who he meant he said, 'Arthur, the boss'. Then he said, 'Oh, you're new, aren't you?'

Which was true as I _____ (work) there a few weeks. I told him Arthur _____ (go) and asked if I could help. He said he needed to pick something up from Arthur's office and went in. He _____ (leave) a few minutes later and asked me to tell his dad he _____ (be) in and would call him later. When the boss came back I _____ (tell) him his son _____ (be) in. He looked very surprised and said he hadn't got a son.

He then looked in the office and _____ (find) that his briefcase and some cash _____ (steal).

- b)  [5]



Write down your solutions for a cleaner environment.

14. a) Write a paragraph on how you would like to spend your holidays. Refer to the following clue: [5]

I like ..., I quite like ..., I really like ..., I love ..., I enjoy..., I don't like ..., I hate ..., I can't stand ..

- b) Your friend wants to visit you. Write down directions for her from your college to your house. [5]

15. a) Directions: Read each passage and then respond to the question. [5]

Every day after work Paul took his muddy boots off on the steps of the front porch. Alice would have a fit if the boots made it so far as the welcome mat. He then took off his dusty overalls and threw them into a plastic garbage bag; Alice left a new garbage bag tied to the porch railing for him every morning. On his way in the house, he dropped the garbage bag off at the washing machine and went straight up the stairs to the shower as he was instructed. He would eat dinner with her after he was "presentable," as Alice had often said.

What type of job does Paul do?

The sentences below express the similarities and differences between the twins George and Paul. Identify in each sentence, the joining word(s) that show comparison or contrast and list them as **comparison words** and **contrast words**.

- i) Both George and Paul have brown eyes and brown hair.
 - ii) George and Paul both are tall and slim.
 - iii) George likes to read science fiction, but Paul likes to read poetry.
 - iv) George runs three miles daily, yet Paul hates to exercise.
- b) "I did not create these problems, but these are my problems. "reflect on what you think are the problems of the Indian graduates. [5]
16. a) You accidentally stumble into your schoolmate after a gap of 5 years. Write down how would you initiate conversation using pleasantries. [6]
- b) Write a paragraph on your likes and dislikes, [4]
17. Answer any *two* of the following:
- a) Write a paragraph on the different types of Learners. [5]



- b) i) Rearrange the following six sentences/ group of sentences (A), (B), (C), (D), (E), and (F) in the proper sequence to form a meaningful paragraph. [5]
- A) The point I am making is that the Taj Mahal is actually a seven storeyed structure!
 - B) Also, below the plinth are two more storeys that reach down here to the river level.
 - C) The marble structure that we call the Taj Mahal is apparently three storeyed – to the casual observer.
 - D) They were sealed during Shah Jahan's times and have never been opened since.
 - E) But, if we add the grave level below the ornamental cenotaph, as well as the large hall in the dome, we can recalculate that the structure is actually five storeyed.
 - F) Behind this plinth is a row of arches and twenty four sealed rooms.
- ii) Rearrange the following six sentences/ group of sentences
Duryodhana was a wicked prince.
- P - One day Bhima made Duryodhana fall from a tree from which Duryodhana was stealing fruits.
 - Q - He did not like that Pandavas should be loved and respected by the people of Hastinapur.
 - R - Duryodhana specially hated Bhima.
 - S - Among the Pandavas, Bhima was extraordinarily strong and powerful.
 - T - This enraged Duryodhana so much that he began think of removing Bhima from his way.
- c) Write two sentences using the words given for each type of transition. [5]
- Addition - another, moreover
 - Time - following, then
 - Contrast - on the other hand, unlike
 - Comparison - equally, similar
 - Example - for instance, to illustrate
 - Cause- Effect - because, reason
 - Classification - type, group
 - Generalization and Example - for example, such as